

Catalogue of The Evangelization Society Archive (TES)

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1. Governance

1/1/- Minutes and associated papers of TES Committee (renamed Governing committee in November 1981) and its sub-committee (see also 1/3/3)

1/1/1. Manuscript volume containing minutes, 9 January 1864 – 21 July 1869

1/1/2. Manuscript volume containing minutes, 14 August 1869 – 8 July 1902

1/1/3. Manuscript volume containing minutes and associated papers , including financial statements, official letters and extracts from trust deeds (manuscript index), 17 April 1928 – 30 July 1948

1/1/4. Typescript volume (with manuscript annotations) containing minutes and associated papers, including reports and financial statements. The General Secretary's report in particular contains details of events and the activities of named evangelists (manuscript index), 24 September 1948 – 20 September 1962 [DATA PROTECTED – see the archivist before public issue]

1/1/5. Typescript volume (with manuscript annotations) containing minutes and associated papers including reports and financial statements. The General Secretary's report in particular contains details of events and the activities of named evangelists (manuscript index), 15 November 1962 –20 November 1969 [DATA PROTECTED – see the archivist before public issue]

1/1/6. Typescript volume (with manuscript annotations) containing minutes and associated papers including reports and financial statements. The General Secretary's report in particular contains details of events and the activities of named evangelists (manuscript index), 15 January 1970 – 11 July 1974 [DATA PROTECTED – see the archivist before public issue]

1/1/7. Typescript volume (with manuscript annotations) containing minutes and associated papers including reports and financial statements. The General Secretary's report in particular contains details of events and the activities of named evangelists (manuscript index), 19 September 1974 – 13 November 1984 [DATA PROTECTED – see the archivist before public issue]

1/1/8. Minutes of the sub-committee of TES committee, 24 March 1938 (manuscript volume)

1/2/- Minutes and associated papers of TES Governing Committee

1/2/1. Ring-binder containing minutes and associated papers including financial accounts and correspondence (some papers relate to the Finance sub-committee), 22 January 1985 - 8 January 1991 [DATA PROTECTED – see the archivist before public issue]

1/2/2. Ring-binder containing minutes and associated papers, 14 March 1989 –October 1995 (file) [DATA PROTECTED – see the archivist before public issue]

1/2/3. Minutes and associated papers, 14 March 1989 – 6 November 1990 (file labelled “Secretary's file”) [DATA PROTECTED – see the archivist before public issue]

1/2/4. Minutes and associated papers, 6 March 1990 – 14 September 1993 (folder) [DATA PROTECTED – see the archivist before public issue]

1/2/5. Minutes and associated papers, 22 February 1991 – 10 September 1996 (folder) [DATA PROTECTED – see the archivist before public issue]

1/2/6. Minutes and associated papers, including accounts and correspondence (some papers relate to the Finance sub-committee), 12 March 1991 – 9 November 1993 (ring-binder) [DATA PROTECTED – see the archivist before public issue]

1/2/7. Minutes and associated papers, including accounts and correspondence (some papers relate to the Finance sub-committee), 11 January 1994 – 27 September 1995 [DATA PROTECTED – see the archivist before public issue]

1/2/8. Minutes and associated papers, including accounts and correspondence (some papers relate to the Finance sub-committee), 12 September 1995 – 3 February 1998 (ring-binder) [DATA PROTECTED – see the archivist before public issue]

1/2/9. Minutes and associated papers, including accounts and correspondence (some papers relate to the Finance sub-committee), 21 April 1998 – 23 April 2002 (ring-binder) [DATA PROTECTED – see the archivist before public issue]

1/3/- Minutes and associated papers of the meetings of the Directors of TES Incorporated Trust (see also 1/4/1 and 1/5/9)

1/3/1. Minutes, 4 February 1910 – 28 March 1947 (manuscript volume)

1/3/2. Minutes including instructions for transactions involving the sale or purchase of land and other property, such as shares and stocks, owned by TES, and other matters involving the transfer of interests such as trusteeships, 2 April 1948 – 15 January 1970 (typescript volume with manuscript annotations) [DATA PROTECTED – see the archivist before public issue]

1/3/3. Bundle of minutes, agendas, correspondence and other associated papers relating to meetings of TES Directors and the Committee of the society, 28 July 1960 – 2 August 1961 [DATA PROTECTED – see the archivist before public issue]

1/4/- Minutes and associated papers of TES Annual General Meetings and Special meetings (see also 1/5/9)

1/4/1. Bundle of papers relating to the Annual General meeting and related meetings of TES, comprising the following:

- Typescript agenda of the Annual General Meeting, 22 April 1930 and 23 April 1936
- Typescript proposals for nomination of directors and auditors, undated
- Manuscript minutes of the Annual General meeting and Directors meeting, 31 August 1945

[DATA PROTECTED – see the archivist before public issue]

1/4/2. Typescript volume (with manuscript annotations) containing minutes, 3 July 1970 – 20 September 2003 [DATA PROTECTED – see the archivist before public issue]

1/4/3. Typescript volume (with manuscript annotations) containing minutes of the special meetings of the members of TES (Annual General Meeting of members after 10 July 1973), 18 March 1971 – 11 September 1990 [DATA PROTECTED – see the archivist before public issue]

1/4/4. Folder labelled “TES AGM 18 September 1999 – (reference B/1/24)”. The contents comprise papers, including minutes, relating to the Annual General Meetings held on 20 October 1998 and 18 September 1999 [DATA PROTECTED – see the archivist before public issue]

1/4/5. Folder labelled “Members of TES AGM 16 September 2000 – (reference B/1/27)”. The contents comprise papers, including minutes, relating to the Annual General Meeting held on 16 September 2000 [DATA PROTECTED – see the archivist before public issue]

1/4/6. Folder labelled “Special General Meeting. 10 January 2001(reference B/1/38)”. The contents comprise papers relating to the special general meeting held on 10 January 2001 during which the future of TES and its transition to a grant-making trust was discussed. The papers include minutes of the meeting and attendance notification forms [DATA PROTECTED – see the archivist before public issue]

1/4/7. File labelled “Members of TES AGM 15/9/01 (reference B/1/30).” The contents comprise minutes of the Annual General Meeting and associated papers including financial statements, July – September 2001 [DATA PROTECTED – see the archivist before public issue]

1/4/8. Folder labelled “AGM 21 September 2002 (reference B/1/33)”. The contents comprise papers including the agenda and minutes, relating to the Annual General Meeting held on 21 September 2002 [DATA PROTECTED – see the archivist before public issue]

1/5/- Policy documents

1/5/1/. Printed book entitled “[TES] Object, principles and mode of operation” (Revised edition, 1898)

1/5/2. File labelled “Matters for Council”. The contents include extracts from trust deeds, Memorandum of Association of TES Incorporated Trust, list of deeds related to TES deposited at Barclays Bank and associated correspondence and other papers, 1909 – 1940

1/5/3. Folder labelled “Care - Constitution”. The contents comprise papers relating to the constitution of TES, including legal declaration of trust dated 14 September 1923, typescript copies of the rules and constitution of TES and associated papers such as correspondence with the Charity Commission relating to the legal status of TES, 1923 – c.1970 [DATA PROTECTED – see the archivist before public issue]

1/5/4. Bundle of undated loose discussion papers on the following themes:

- formulation of a TES action plan, 1983
- planning and preparation of an evangelistic campaign
- formation of a committee
- the committee’s “first and most important tasks and decisions”
- finance
- fellowship of prayer
- publicity
- “further general matters for the committee”

- “United” women’s rallies
- United “Youth Movements” Rally
- The personal workers band
- Choir and music
- Reaching the schools
- “Go where they are” meetings
- The late gospel meeting

1/5/5. File labelled “Constitution and Rules (reference F/1/03)” containing papers relating to TES constitution, including copies of the Constitution and Rules and associated correspondence, 1999-2003 [DATA PROTECTED – see the archivist before public issue]

1/5/6. Folder labelled “Council of Reference – President/Vice Pres/Patron. Jan. 2001 – (reference A/4/01).” The contents comprise papers relating to the governance of TES, with specific regard to the principal offices within TES. The papers include ballot papers for nominations to the office of TES President, together with correspondence and associated papers regarding the higher level strategic management of TES, 2001 – 2003 [DATA PROTECTED – see the archivist before public issue]

1/5/7. File labelled “Moving Forward – Confidential (reference A/3/08)” containing papers relating to proposals and actions relating to TES future in the context of funding difficulties. The papers include discussion papers and correspondence together with agendas and minutes relating to a special meeting of the governing committee of TES on 24 November 2003 at which it was agreed that TES should become a grant making trust rather than employ salaried evangelists. Other papers include material relating to a special general meeting of the members of TES on 10 January 2004, 2003 – 2004 [DATA PROTECTED – see the archivist before public issue]

1/5/8. Bundle of small folders containing papers on the following subjects:

- a. “Special Winter Project – receipts from 1 January 2004”
- b. “Into the Future – An outline of new TES strategies to help bring new life to the nation”, c.1995
- c. “Analysis of donations standing order as at June 03”
- d. “Some facts about TES” (publicity material), c.1995
- e. Official trustees annual report and accounts for the year ended 31 March 2005
- f. TES constitution and rules, c.1995
- g. Bundle of miscellaneous receipts, 1995 – 1996
- h. List of office files designated for archival preservation, April 2004

[DATA PROTECTED – see the archivist before public issue]

1/5/9. Folder labelled “The Evangelization Society Incorporated Trust (Dissolved July 2010)” The contents include the following papers

- Copy draft TES Articles and Memoranda of Association, 6 December 1909
- Certificate of Incorporation of TES Incorporated Trust, 20 December 1909
- License to hold land granted by the Board of Trade to TES, 10 March 1916
- Authority of the Lord Chancellor granted to TES Incorporated Trust to act as a Trust Corporation, 16 May 1927
- Trust deed of TES Incorporated Trust, 4 October 1983
- Typescript minutes of TES Incorporated Trust Annual General Meeting and Directors meetings, 1997-2010
- TES Incorporated Trust report and accounts for the year ended 31 March 2010

[DATA PROTECTED – see the archivist before public issue]

2. Finance

2/1/- Minutes and associated papers of the Finance committee and sub-committee

2/1/1. Minutes, 2 December 1897 – 17 June 1925 (manuscript volume)

2/1/2. File containing minutes and associated papers of the Finance sub-committee (including papers relating to the Salary Review sub-committee), 12 February 1986 - 11 December 1991 [DATA PROTECTED – see the archivist before public issue]

2/1/3. Folder containing papers of the Finance sub-committee, principally comprising correspondence, accounts and minutes, January 1997 – December 2000 [DATA PROTECTED – see the archivist before public issue]

2/1/4. Folder containing papers of the Finance sub-committee, principally comprising correspondence, accounts and minutes, 24 November 1999 – 16 October 2003 [DATA PROTECTED – see the archivist before public issue]

2/2/- Audited accounts, including income and expenditure sheets

2/2/1. Printed leaflet – income and expenditure account for the year ended 31 March 1948

2/2/2. Financial statements, including the auditor's report, accountant's report and balance sheet for the year ended 31 March 1960 [DATA PROTECTED – see the archivist before public issue]

2/2/3. Financial statements, including the auditor's report, accountant's report and balance sheet for the year ended 31 March 1961 [DATA PROTECTED – see the archivist before public issue]

2/2/4. Financial statements, including the auditor's report, accountant's report and balance sheet for the year ended 31 March 1962 [DATA PROTECTED – see the archivist before public issue]

2/2/5. Official audited balance sheet and income and expenditure account for the year ended 31 March 1964 [DATA PROTECTED – see the archivist before public issue]

2/2/6. Official audited balance sheet and income and expenditure account for the year ended 31 March 1965 [DATA PROTECTED – see the archivist before public issue]

2/2/7. Official audited balance sheet and income and expenditure account for the year ended 31 March 1966 [DATA PROTECTED – see the archivist before public issue]

2/2/8. Official audited balance sheet and income and expenditure account for the year ended 31 March 1967 [DATA PROTECTED – see the archivist before public issue]

2/2/9. Official audited balance sheet and income and expenditure account for the year ended 31 March 1963 [DATA PROTECTED – see the archivist before public issue]

2/2/10. Official audited balance sheet and income and expenditure account for the year ended 31 March 1968 [DATA PROTECTED – see the archivist before public issue]

- 2/2/11. Official audited balance sheet and income and expenditure account for the year ended 31 March 1969 [DATA PROTECTED – see the archivist before public issue]
- 2/2/12. Official audited balance sheet and income and expenditure account for the year ended 31 March 1970 [DATA PROTECTED – see the archivist before public issue]
- 2/2/13. Official audited balance sheet and income and expenditure account for the year ended 31 March 1971 [DATA PROTECTED – see the archivist before public issue]
- 2/2/14. Official audited balance sheet and income and expenditure account for the year ended 31 March 1972 [DATA PROTECTED – see the archivist before public issue]
- 2/2/15. Official audited balance sheet and income and expenditure account for the year ended 31 March 1973 [DATA PROTECTED – see the archivist before public issue]
- 2/2/16. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1973 [DATA PROTECTED – see the archivist before public issue]
- 2/2/17. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1974 [DATA PROTECTED – see the archivist before public issue]
- 2/2/18. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1975 [DATA PROTECTED – see the archivist before public issue]
- 2/2/19. Official audited balance sheet and income and expenditure account for the year ended 31 March 1975 [DATA PROTECTED – see the archivist before public issue]
- 2/2/20 Official audited balance sheet and income and expenditure account for the year ended 31 March 1976 [DATA PROTECTED – see the archivist before public issue]
- 2/2/21. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1976 [DATA PROTECTED – see the archivist before public issue]
- 2/2/22. Official audited balance sheet and income and expenditure account for the year ended 31 March 1977 [DATA PROTECTED – see the archivist before public issue]
- 2/2/23. Official audited financial accounts for the year ended 31 March 1977 [DATA PROTECTED – see the archivist before public issue]
- 2/2/24. Official audited balance sheet and income and expenditure account for the year ended 31 March 1978 [DATA PROTECTED – see the archivist before public issue]
- 2/2/25. Official audited financial accounts for the year ended 31 March 1978 [DATA PROTECTED – see the archivist before public issue]
- 2/2/26. Official audited financial accounts for the year ended 31 March 1979 [DATA PROTECTED – see the archivist before public issue]
- 2/2/27. Official audited financial accounts for the year ended 31 March 1979 [DATA PROTECTED – see the archivist before public issue]

2/2/28. Official audited financial accounts for the year ended 31 March 1980 [DATA PROTECTED – see the archivist before public issue]

2/2/29. Official audited financial accounts for the year ended 31 March 1981 [DATA PROTECTED – see the archivist before public issue]

2/2/30. Official audited financial accounts for the year ended 31 March 1982 [DATA PROTECTED – see the archivist before public issue]

2/2/31. Official audited financial accounts for the year ended 31 March 1983 [DATA PROTECTED – see the archivist before public issue]

2/2/32. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1983 [DATA PROTECTED – see the archivist before public issue]

2/2/33. Official audited financial accounts for the year ended 31 March 1983 [DATA PROTECTED – see the archivist before public issue]

2/2/34. Official audited financial accounts for the year ended 31 March 1984 [DATA PROTECTED – see the archivist before public issue]

2/2/35. Official audited financial accounts for the year ended 31 March 1985 [DATA PROTECTED – see the archivist before public issue]

2/2/36. Official audited financial accounts of TES for the year ended 31 March 1985 [DATA PROTECTED – see the archivist before public issue]

2/2/37. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1985 [DATA PROTECTED – see the archivist before public issue]

2/2/38. Official audited financial accounts of TES for the year ended 31 March 1986 [DATA PROTECTED – see the archivist before public issue]

2/2/39. Official audited financial accounts for the year ended 31 March 1987 [DATA PROTECTED – see the archivist before public issue]

2/2/40. Official audited financial accounts of TES for the year ended 31 March 1988 [DATA PROTECTED – see the archivist before public issue]

2/2/41. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1988 [DATA PROTECTED – see the archivist before public issue]

2/2/42. Official audited financial statements of TES for the year ended 31 March 1989 [DATA PROTECTED – see the archivist before public issue]

2/2/43. Official audited financial accounts for the year ended 31 March 1990 [DATA PROTECTED – see the archivist before public issue]

2/2/44. Official audited financial accounts for the year ended 31 March 1991 [DATA PROTECTED – see the archivist before public issue]

- 2/2/45. Official audited financial accounts for the year ended 31 March 1992 [DATA PROTECTED – see the archivist before public issue]
- 2/2/46. Official audited financial accounts for the year ended 31 March 1992 [DATA PROTECTED – see the archivist before public issue]
- 2/2/47. Official audited financial accounts for the year ended 31 March 1993 [DATA PROTECTED – see the archivist before public issue]
- 2/2/48. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1993 [DATA PROTECTED – see the archivist before public issue]
- 2/2/49. Official audited financial statements for the year ended 31 March 1993 [DATA PROTECTED – see the archivist before public issue]
- 2/2/50. Official audited financial statements for the year ended 31 March 1994 [DATA PROTECTED – see the archivist before public issue]
- 2/2/51. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1994 - 1996 [DATA PROTECTED – see the archivist before public issue]
- 2/2/52. Official audited financial statements for the year ended 31 March 1995 [DATA PROTECTED – see the archivist before public issue]
- 2/2/53. Official audited financial statements for the year ended 31 March 1996 [DATA PROTECTED – see the archivist before public issue]
- 2/2/54. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1996 [DATA PROTECTED – see the archivist before public issue]
- 2/2/55. Financial statements, including the auditor’s report, accountant’s report and balance sheet for the year ended 31 March 1997 [DATA PROTECTED – see the archivist before public issue]
- 2/2/56. File labelled “Audit 1996/1997 (reference C/4/07).” The contents comprise reports, correspondence and associated papers concerning the submission and auditing of annual financial accounts for the year ended 31 March 1997 [DATA PROTECTED – see the archivist before public issue]
- 2/2/57. File labelled “Audit – 1997-98 (reference C/4/08).” The contents comprise reports, correspondence and associated papers concerning the submission and auditing of annual financial accounts for the year ended 31 March 1998 [DATA PROTECTED – see the archivist before public issue]
- 2/2/58. File labelled “Audit 1998/1999 (reference C/4/09).” The contents comprise reports, correspondence and associated papers concerning the submission and auditing of annual financial accounts for the year ended 31 March 1999 [DATA PROTECTED – see the archivist before public issue]
- 2/2/59. File labelled “Audit 1999/2000 (reference C/4/10).” The contents comprise reports, correspondence and associated papers concerning the submission and auditing of annual financial

accounts for the year ended 31 March 2000 [DATA PROTECTED – see the archivist before public issue]

2/2/60. File labelled “Audit 2000/2001 (reference C/4/11).” The contents comprise reports, correspondence and associated papers concerning the submission and auditing of annual financial accounts for the year ended 31 March 2001 [DATA PROTECTED – see the archivist before public issue]

2/2/61. File labelled “Audit 2001/2002 (reference C/4/12).” The contents comprise reports, correspondence and associated papers concerning the submission and auditing of annual financial accounts for the year ended 31 March 2002 [DATA PROTECTED – see the archivist before public issue]

2/3/- Charity Commission

2/3/1. File labelled “Charity Commissioners 2004 - (reference A/6/01).” The contents comprise official audited TES annual accounts/financial statements, copies of Charity Commission guidelines and completed annual returns filed by TES together with trustee detail update forms, 1988 – 2003 (incomplete coverage) [DATA PROTECTED – see the archivist before public issue]

2/3/2. File labelled “Charity Commissioners 1993 – 31 December 2003 (reference A/6/01).” The contents comprise correspondence, completed annual returns filed by TES and associated papers. together with trustee detail update forms, 1999 – 2003 [DATA PROTECTED – see the archivist before public issue]

2/4/- Shareholders and compliance with legislation relating to registered companies

2/4/1. Manuscript volume containing the following details recorded under the terms of legislation applicable to companies and their shareholders:

- Purchase of shares in TES. The details include name, address, occupation, date of involvement with the TES and ceasing of association, date of “allotment” and remarks, 4 February 1910-24 March 1953
- Transfer of shares between named transferors and transferees, 26 January 1915-29 July 1949
- Register of names, addresses and occupations of shareholders, 1911-59
- Names and addresses of TES directors, 1959-61 [DATA PROTECTED – see the archivist before public issue]

2/4/2. Scrap book containing paid-up share certificates, 15 July 1910 – 6 July 1978 [DATA PROTECTED – see the archivist before public issue]

2/4/3. Binder containing share certificates, certificates of share transfers and associated papers, 11 March 1946 - 3 July 2001 [DATA PROTECTED – see the archivist before public issue]

2/4/4. Annual Returns of Company required under the Companies Act of 1948, 11 August 1959 and 18 August 1960 [DATA PROTECTED – see the archivist before public issue]

2/4/5. Bound manuscript volume containing the following details under the terms of the Companies Acts 1948-67:

- Annual Returns of Company, 1962-68
 - Summary of share capital and debentures, 1962-68
 - List of past and present members applicable on the 14th day after Annual General Meeting, 1962-68
 - Particulars of directors and secretaries comprising name, nationality, address, occupation and date of birth, 1962-68
- [DATA PROTECTED – see the archivist before public issue]

2/4/6. Bound manuscript volume containing the following details under the terms of the Companies Acts 1948-67:

- Annual Returns of Company, 1969-74
 - Summary of share capital and debentures, 1969-74
 - List of past and present members applicable on the 14th day after Annual General Meeting, 1969-74
 - Particulars of directors and secretaries comprising name, nationality, address, occupation and date of birth, 1969-74
- [DATA PROTECTED – see the archivist before public issue]

2/4/7. Binder containing completed “Annual Returns of Company” (pursuant to the Companies Acts 1948 - 1985) containing information provided by TES relating to the society’s legal status, including names, address and occupations of directors and number of shares, 1975 - 89

[DATA PROTECTED – see the archivist before public issue]

2/4/8. Folder labelled “Annual Return – Companies House pre-1997 (reference C/12/01)”. The contents comprise papers relating to the annual returns submitted by TES to Companies House in compliance with the Companies Act 1985, 1992 - 1996

[DATA PROTECTED – see the archivist before public issue]

2/5/- Miscellaneous financial

2/5/1. Manila folder labelled “Finance. Barclay’s Box contents.” The contents comprise mainly lists of property deeds, insurance policies and papers relating to the administration of trusts. The lists relate to original documents held for TES by Barclay’s Bank, c.1895-c.1970 [DATA PROTECTED – see the archivist before public issue]

2/5/2. Xerox copy of a list of subscriptions and donations to TES received between 1 April 1912 and 31 March 1913 (the names of Stuart and Sydney Collett are highlighted) [DATA PROTECTED – see the archivist before public issue]

2/5/3. Statement of account with Westminster Bank, 1935-39 [DATA PROTECTED – see the archivist before public issue]

2/5/4. Bundle of papers relating to financial business of TES, comprising the following:

- Typescript income account, 1935-39

- Typescript capital account, undated
- Typescript summary of income and expenditure to March 1954
- Typescript comparative statement, 1 April 1950 – 25 January 1951

[DATA PROTECTED – see the archivist before public issue]

2/5/5. Printed leaflet – list of donations, subscriptions, thanks offerings and audited accounts for the year ended 31 March 1941 [DATA PROTECTED – see the archivist before public issue]

2/5/5a. Printed leaflet – list of donations, subscriptions, thanks offerings and audited accounts for the year ended 31 March 1948

2/5/6. Bundle of typescript statements of balance of TES with Barclay’s Bank, 1949 – 1958 [DATA PROTECTED – see the archivist before public issue]

2/5/7. Folder labelled “Turners Hill (reference C/9/01)”. The contents comprise papers relating to income earned by TES from Exchequer Stock and paid by Turners Hill Free Church, Crawley, West Sussex, 1987 – 1998 [DATA PROTECTED – see the archivist before public issue]

2/5/8. File labelled “Annual Return/Companies House (reference C/12/01).” The contents comprise, completed annual returns filed by TES and associated papers, 1997 – 2006 [DATA PROTECTED – see the archivist before public issue]

2/5/9. File labelled “Lloyd’s Bank Treasurer’s Account (reference C/7/02)” containing bank statements and associated correspondence relating to TES account and its final closure, 1998-2004 [DATA PROTECTED – see the archivist before public issue]

2/5/10. File labelled “Misc. literature regarding financial matters (reference C/18/01).” The contents comprise correspondence mainly concerning the setting up of trade accounts and payroll giving, 2001 – 2003 [DATA PROTECTED – see the archivist before public issue]

3. Printed reports and occasional papers

3/1/- Annual reports

Many of the reports include the following information for the year preceding, although the detail and amount of information can vary over time:

- General report
- Report of General Missions and Tent Missions
- 'Abiding results'
- Report of the Lancashire district (Liverpool branch)
- Report of the Scottish branch
- Annual meeting of evangelists and the address by the Honorary Secretary
- Conclusion
- Statistics
- List of places visited
- List of donations etc and balance sheets
- Standard wording for a bequest to TES

3/1/1 Bound annual reports, 1867-69, 1875-97, 1899-1940

3/1/2/1-5 Bound published volumes containing *Occasional Reports/ Annual Reports* documenting the activities of TES, including detailed reports of evangelistic events and associated papers, such as letters and financial accounts/donations/legacies, 1881- 87, 1909-35

3/1/3/1-3 Printed annual reports, April 1888 – April 1908

3/1/4 Printed "Occasional Papers" containing illustrated reports of evangelistic activities and testimonies including work with the armed forces during World War I and Tent Missions, 1905-06, 1909, 1914-1918, 1924-25, 1927-31

3/1/5 Printed annual reports, 1918, 1933-34, 1938-39, 1943-44

3/1/6 Printed annual report, April 1939

3/1/7 Printed leaflet – statement of activities in lieu of an annual report (due to wartime shortages of paper), August 1942

3/2/- Branch reports

3/2/1. Northern Counties for the year ending 31 March 1950

3/2/2. Lancashire and Cheshire for the year ending 31 March 1950-51

3/2/3. Leaflet containing general information about TES (Scottish and Lancashire/Cheshire branches), c.1950

3/2/4. Northern Counties for the year ending 31 March 1953

3/2/5. Northern Counties for the years ending 31 March 1954-55 and 1957

3/2/6. Northern Counties for the year ended 31 March 1957

3/2/7. Northern Counties for the year ending 31 March 1959

3/2/8. Northern Counties for the year ended 31 March 1960

4. Legal

4/1/- Bequests to TES

The papers relate to administration of the estates of the following individuals:

4/1/1. Miss Dawson, 1911-31

4/1/2. Elizabeth Ebdell Hall of Southborough, Kent, 1911-31

4/1/3. George Elliott Gilpin, died 23 March 1913

4/1/4. Annie Colbeck, 1922

4/1/5. Thomas Johnson, 1925

4/1/6. Copy will of James White Moodie, 2 October 1926

4/1/7. Thomas Samuel Downing Wallace, 10 December 1928

4/1/8. Charles Tudor Hughes, 1932-35

4/1/9. George Frank Manwaring, 1936

4/1/10 - 11. Ernest Owers, 1939 and 1973 [For the papers dated 1973 - **DATA PROTECTED – see the archivist before public issue**]

4/1/12. Folder labelled “Heaton Mission 9-17 April 1983”. The contents comprise correspondence and associated papers concerning bequests to TES, 1969 – 83 [**DATA PROTECTED – see the archivist before public issue**]

4/1/13. Folder labelled “Applicants”. The contents comprise papers relating to miscellaneous financial matters, such as bequests (including a probate copy of the will of Eric Carlton Dann of Warlingham, Surrey, dated 1982), insurance policies, and purchase of cars, c. 1972 – c.1982 [**DATA PROTECTED – see the archivist before public issue**]

4/1/14. Papers relating to miscellaneous bequests, 20th century [**DATA PROTECTED – see the archivist before public issue**]

4/2/- Leases, conveyances and other property matters

4/2/1. Extracts from title deeds relating to New Road and Hythe Fields Mission Halls in Egham, Surrey, 1868

4/2/2. Bundle of loose deeds as follows:

- Lease of rooms/offices at 57 Charing Cross, London, 8 April 1875
- Assignment and trust deed relating to property in Upper Norwood, London, 15 March 1897

- 4/2/3. Extracts from title deeds relating to a Mission Hall in Harrold, Bedfordshire, and accompanying premises, 1885, 1886 and 1931
- 4/2/4. Extracts from the trust deed relating to a Mission Hall in Bishopsgate, London, 14 August 1895
- 4/2/5. Extracts from title deeds relating to the Rebecca Watney Trust and Horsell Mission Hall and associated house in Horsell near Woking, 1897-1945
- 4/2/6. Deed poll declaring trusts of land mission room and premises at Grayswood Haslemere, Surrey, 10 December 1900
- 4/2/7. Extracts from title deeds relating to Westbrook Road Mission and Sunbeam Mission, Upper Norwood, Croydon, 1903 and 1928
- 4/2/8. Conveyance of land for a mission hall and associated buildings in Teddington, Middlesex, enacted between Mary Hayes, 1 Clemence Terrace, Hampton Hill, Middlesex, and Miss M. Hayes etc, 11 March 1904
- 4/2/9. Folder labelled "Mission Hall, Grayswood". The contents comprise correspondence and associated papers relating to Grayswood Mission Hall, Haslemere, Surrey, including a copy of a conveyance dated 17 September 1904, 1975 – 78
- 4/2/10. Bundle of papers relating to Apsley Guise, Bedfordshire, 1907-12
- 4/2/11. Extracts from trust deed relating to Hook Mission Halls, Surbiton, 1908-46
- 4/2/12. Bundle of copy deeds relating to Guildford Park Evangelical Church, Guildford, 1908-64
- 4/2/13. Schedule of deeds relating to Ewhurst Evangelical Church, Surrey, 1909-63
- 4/2/14. Bundle of papers relating to Apsley Guise, Bedfordshire, 1910-11
- 4/2/15. Bundle of letters relating to Courtney Memorial Hall, Apsley Guise, Bedfordshire, 1912 – 13
- 4/2/16. Bundle of papers relating to Apsley Guise, Bedfordshire, 1912 – 13
- 4/2/17. Particulars and conditions of sale of the semi-detached leasehold residence at 4 Kilburn Priory, London, submitted by order of the executors to auction, 6 March 1913
- 4/2/18. Particulars and conditions of sale of the freehold ground rent, 35-39 Moor Lane, Fore Street, London, submitted by order of the trustees to auction, 6 March 1913
- 4/2/19. Blank agreement for tenancy of the Congregational Memorial Hall, Farringdon Street, London, 1915
- 4/2/20. List of contents of the deed box lodged with Barclay's Bank, 1927 and 1933
- 4/2/21. Tenancy agreement between the Executive Committee of the Congregational Memorial Hall and TES relating to Office 41, Congregational Memorial Hall, Farringdon Street, London, 1929

- 4/2/22. Bundle of papers relating to Hamilton Road Mission, Whitstable, Kent, including correspondence and trust papers, 1937 – 1954
- 4/2/23. Envelope of papers relating to the trust deed relating to Hamilton Road Mission Hall, Whitstable, Kent, enacted between Robert Beaton Carnegie and TES in 1937
- 4/2/24. Trust deed made between William Joseph Robbins, Robert James Bennett, Frank Haspenett Henman and Wesley Ewart Capon (Sefton Hall trustees) relating to a mission hall in Sefton Street, Putney, London, 12 August 1942
- 4/2/25. List of contents of deed boxes lodged with Barclay's Bank, brought up to date to 5 November 1947
- 4/2/26. Trust deed by TES relating to property at Chilworth in the parish of Shalford, Surrey, 1 November 1954
- 4/2/27. Trust deed by TES Incorporated Trust of freehold property at Fanners Green, Great Waltham, Essex, 18 November 1955
- 4/2/28. Ring binder containing legal papers and associated papers concerning Dawson House Trust and the sale of 64 Cricklade Road, Swindon, 1961 – 2005
- 4/2/29. Agreement between TES and Mr B. Freer for the lease of a flat adjoining the Mission Hall, in the parish of Harrold, Bedfordshire, 30 December 1964
- 4/2/30. Folder labelled:

“Transfer of Trusteeships

1. Re. tenancy Croydon
2. Croydon mortgage
3. Apsley Guise
4. Apsley Guide
5. Sefton Hall compulsory purchase order
6. Horsell insurance etc”

The contents comprise correspondence and associated papers, c.1966 - 70
[DATA PROTECTED – see the archivist before public issue]

- 4/2/31. Agreement between TES and Mr D. Harrison for the lease of 79 Hotham Road, Putney, London, 16 August 1967
- 4/2/32. File labelled “National Office Premises (reference J/1/03)” containing legal papers, survey reports and associated correspondence regarding the following transactions:
- lease by TES of Bethesda Evangelical Church Hall in Swindon
 - disposal by sale of 64 Cricklade Road, Swindon (former office premises of TES)
- 1990 – 2002 [DATA PROTECTED – see the archivist before public issue]
- 4/2/33. File labelled “Office Premises pre-1997 (reference J/1/03).” The contents comprise correspondence and associated papers concerning the acquisition and running of TES office premises at 64 Cricklade Road, Swindon, 1990 – 1995 [DATA PROTECTED – see the archivist before public issue]

4/2/34. Estate agents assessment of the value of the property comprising part of the basement level forecourt at the front of 48 Tufton Street, London, 8 November 1990

4/2/35. Envelope containing papers relating to the sale of Dawson House, 64 Cricklade Road, Swindon. The contents comprise correspondence and associated papers with the Charity Commission, solicitors acting for TES and Barclays Bank etc, 1990
[DATA PROTECTED – see the archivist before public issue]

4/2/36. File labelled “Church Properties including TES as Beneficiary (reference C/17/01).” The contents comprise correspondence, a copy conveyance and associated papers relating to Mission Hall in Bolney, West Sussex, 1995 – 2005 [DATA PROTECTED – see the archivist before public issue]

4/2/37. File labelled “National Office Lease (reference J/1/03)” containing legal papers and associated correspondence regarding the lease by TES of Bethesda Evangelical Church Hall in Swindon, 1998 – 2004 [DATA PROTECTED – see the archivist before public issue]

4/2/38. Folder labelled “Papers re Office Move (reference J/13/01).” The contents comprise correspondence, estate agents listings and other material relating to the move of TES office into new accommodation (Dawson Hall, Swindon) from the old office (64 Cricklade Road, Swindon), 1999
[DATA PROTECTED – see the archivist before public issue]

4/2/39. Folder labelled “Dawson House Trust.” The contents comprise papers concerned with the administration of Dawson Trust, principally correspondence with the Charity Commission, 2005-2009 [DATA PROTECTED – see the archivist before public issue]

4/2/40. Folder labelled “National Office Move 1999. Archives – file J/1/03.” The contents comprise correspondence, estate agents listings and other material relating to the move of TES office into new accommodation (Dawson Hall, Swindon) from the old office (64 Cricklade Road, Swindon), 1999
[DATA PROTECTED – see the archivist before public issue]

4/3/- Legal disputes

4/3/1. Bundle of papers relating to Reverend Lord Baron Blythwood’s Trust, 1917-18

4/3/2. Copy interlocutor and opinion by Lord Sands in connection with the case of Reverend Lord Blythwood’s trustees against St Silas trustees, 1918

4/3/3. Closed record in the cause of Alexander Peter Anderson et al (trustees of St Silas’ Episcopal Church, Glasgow) against Reginald Hart Dyke et al (late Lord Blythwood’s Trustees), 19 February 1918

4/3/4. Copy interlocutor and opinion in connection with the case of Reverend Lord Blythwood’s trustees against St Silas trustees, 4 February 1919

4/3/5. Legal opinions of second division judges in the case of Blythwood’s trustees against St Silas trustees, 1919

4/4/- Insurance documents

4/4/1/- Motor vehicle insurance

4/4/1/1. Folder labelled "Mr E. F. Plowman". The contents comprise correspondence and associated papers relating to car insurance, 1957 – 58 [DATA PROTECTED – see the archivist before public issue]

4/4/1/2. Folder labelled "insurance". The contents comprise correspondence and associated papers relating to car insurance, 1968 – 72 [DATA PROTECTED – see the archivist before public issue]

4/4/1/3. Envelopes containing insurance policies, vehicle registration papers and related documents for cars provided by TES to named evangelists and staff members, c.1970 – c.1987 [DATA PROTECTED – see the archivist before public issue]

4/4/2/- Life assurance/insurance

4/4/2/1. Staff Life Assurance policy taken out by TES with the Clerical, Medical and General Life Assurance Society, August 1959

4/4/2/2. Group personal accident policy taken out by TES to cover staff members, August 1965

4/4/2/3. Bundle of membership application forms completed by TES staff on their employment by the organisation for the purpose of being covered by employer life assurance. Details comprise the name, address and date of birth of the staff member and the name, address and relationship of their nominated beneficiary in the event of death in service, undated [c.1970 – c.1980] [DATA PROTECTED – see the archivist before public issue]

4/4/2/4. Loose deed registering TES life assurance scheme under the terms of the Finance Act of 1970, 1 November 1979 [DATA PROTECTED – see the archivist before public issue]

4/4/2/5. Papers relating to the trust deed governing TES "Staff Life Assurance scheme", 1983 [DATA PROTECTED – see the archivist before public issue]

5. Evangelism and support activities

5/1/- Reports of evangelical activities

5/1/1. Printed volume containing accounts of work carried out as part of “Special Services” including worship events conducted in theatres, halls and mission rooms. The volume also includes statistics and details of bequests, 1859-1894

5/1/2. Manuscript volume containing “Subjects & Notes of Addresses delivered at Twyford & the surrounding villages by the evangelists of TES since June 1882”. The volume contains an alphabetical list of the evangelists, date and venue of the evangelistic event, name of the speaker and the theme of the address, 25 June 1882 - 26 July 1885

5/1/3. Manuscript volume containing minutes of the Special Religious Services committee, with copies of associated correspondence, 12 January 1898 – 27 May 1908

5/1/4. Manuscript volume containing a very detailed account of “Tent Missions” conducted between June 1898 and August 1914 by James Shields, one of the staff of TES. The missions were conducted in the following specific places:

Lancashire

Oswaldtwisle
Rishton
Great Harwood
Blackburn
Preston
Leigh
Nelson
Feniscowles
Accrington
Blackpool
Kirkham
Lytham, Broughton
Tyldesley
Ribchester
Marton
Freckleton
Leyland
Clayton-le-Moors
Great Harwood
Wigan
Goosnargh

Yorkshire

Darnall
Sheffield
Handsworth
Waltham army camp

The volume is exceptionally well-ordered and includes cuttings from periodicals and copies of leaflets, together with black and white photographs of the workers, their families and the different localities.

5/1/5. Printed illustrated reports of evangelistic activities, particularly Tent Missions but also including other special services and worship events, 1907, 1910-11, 1914-19, 1923-24, 1930-31, 1937 and several undated pieces

5/1/6. Typescript copy report of a tent mission to Ilford, 15 August 1912

5/1/7. Bundle of papers listing names of evangelists and the number of monthly meetings led by each, 1927-51

5/1/8. Bound manuscript volume relating to evangelistic events held in Scotland. The details include the venue, names and addresses of contact people/hosts, dates of events, and names of preachers/evangelists, 1932 – 1940

5/1/9. Statistics summarizing the number of monthly meetings and comparing them with previous years, 1948-51

5/1/10. Printed announcements of Annual District Rallies (Northern Counties), 1961-62

5/2/- Evangelical activities – finance

5/2/1. Bundle of papers listing names of evangelists working during “Tent Seasons”; the income from thanksgivings and donations raised by each individual, together with the expenses incurred and a final profit/loss figures, 1923-37

5/2/2. Bundle of manuscript accounts for the following mission halls; Thornton Heath, Harrold, Egham and Earlswood, 1934-35

5/2/3. Manuscript accounts of Thornton Heath Sunbeam Mission for the year ended March 1936

5/2/4. Bundle of miscellaneous accounts including Mission Hall income and expenditure and comparative statements, 1951-55

5/3/- Printed Newsletters and occasional papers

5/3/1. Printed volume containing *Occasional Papers I – XIV* documenting the activities of TES, including detailed reports of evangelistic events and associated papers, August 1869 – December 1874

5/3/2. Printed newsletter (and duplicate) containing a report and statement of accounts covering the work of “Special Religious Services in Theatres, Public Halls and Mission Rooms in London and the Suburbs”, October 1918

5/3/3. Printed occasional paper containing extracts from reports of the Summer Tent Mission campaign, Oct. 1938

5/3/4. Printed quarterly TES newsletter, July 1950

5/4/- Printed prayer letters and prayer diaries

5/4/1. Bundle of printed "Prayer Letters" containing requests for prayer in support of specific forthcoming evangelistic events and campaigns led by named preachers. These appear to have produced on monthly or bi-monthly basis, February 1960 – June 1974 (incomplete coverage)

5/4/2. Printed "prayer diaries" containing details of evangelistic events for which prayer is requested, June – August 1995, December 1995 – February 1996, June 1996 – February 1998, November 1998 – February 2004

5/5/- Conferences and related events

5/5/1. Advertisement for holidays at the TES Centre in North Wales (Lowther College, Bodelwyddan Castle), 27 July – 24 August 1968

5/5/2. Advertisement for holidays at the TES Centre, Monkton Combe, Somerset, 20 July – 10 August 1974

5/5/3. Printed publicity leaflets for the annual TES Spring Conference, 1993-96, 1999-2001

5/6/- News cuttings and printed ephemera

5/6/1. Poster advertising the Tent campaign, Summer 1930

5/6/2 – 3. Bundles of printed ephemera and news cuttings, 19th-20th cent.

5/6/4. Bundle of miscellaneous printed ephemera including information sheets, lists of resources, information about TES holidays and the printed order of service for the re-launch of the TES in 1995, c.1985 – c.1995

5/6/5. Printed leaflet containing general information about TES, undated

6. Staff records

6/1/- Registers of evangelists

6/1/1. Manuscript volume listing evangelists employed by TES. Details comprise name, reference number, date of recruitment and remarks. The remarks section often, but not always, includes brief details of employment and date of resignation. The arrangement is by date and the volume is indexed by surname, 2 May 1864 – 24 April 2001 [DATA PROTECTED – see the archivist before public issue]

6/1/2. Binder containing loose sheets labelled “Register of Evangelists”. The sheets record the names and residential addresses of prospective TES evangelists, together with named references and their addresses, 1868 – 73

6/1/3. Printed publicity leaflets containing photographs and short biographical details for the following TES evangelists alongside TES general information and contact details, c.1996-2000:

- Alex Bowler
- Philip Campbell
- David Morgan
- David Mulholland
- Victor Neill
- Trevor Ranger

6/2/- Staff salaries, pensions and allowances

6/2/1. Bundle of staff salary sheets listing the name of the staff member and his salary plus figures detailing rent allowance, [1941?], [1945?], 1949 and 1950 [DATA PROTECTED – see the archivist before public issue]

6/2/2. File labelled “Staff salaries, allowances, mileage rates (reference C/2/01).” The contents comprise correspondence mainly concerning income tax and other allowances, 1983 - 2001 [DATA PROTECTED – see the archivist before public issue]

6/2/3. File labelled “Staff Pensions Policy – file 2 from 2002 (reference C/3/01).” The contents comprise correspondence, printed information and associated papers concerning private pension arrangements applicable in TES, 1997 - 2004 [DATA PROTECTED – see the archivist before public issue]

6/2/4. File labelled “Staff Pensions Policy – December 2001 (reference C/3/01).” The contents comprise correspondence, printed information and associated papers concerning private pension arrangements applicable in TES, 1999 - 2001 [DATA PROTECTED – see the archivist before public issue]

6/3/- Staff miscellaneous

6/3/1. Manuscript list of question to be asked of candidates for the preaching ministry, undated [19th century]

6/3/2. Manuscript public testimony of faith by Reverend A. C. Durman, undated [c.1900]

6/3/3. Typescript copy of the eulogy for the evangelist John Wood, including an account of his conversion and ministry between 1866-c.1915

6/3/4. Manuscript engagement diary compiled by an unnamed TES worker containing details of appointments connected with TES, 1951

6/3/5. Cutting from the periodical "The Life of Faith" announcing the retirement of Mr J. Marshall Knott from the position of Secretary to the Lancashire and Cheshire branch of TES and his replacement by Leonard G. Booker, undated

6/3/6. Printed obituary of the evangelist Francis Holmes from the periodical "The Christian", undated

6/3/7. Typescript description of the role and responsibility of the evangelist, undated

7. Photographs

Mainly black and white, but with a few colour prints

7/1/- Formal group portraits

7/1/1a. Large formal groups, mainly of young people but also including TES staff [?], taken at TES "house parties" and "spring conferences". These photographs are labelled on the back with a variety of information, such as the year and venue, c.1960 – c.1977

7/1/1b-c. Large formal groups, mainly of young people but also including TES staff [?], taken at TES "house parties" and "spring conferences". These photographs are unlabelled, c.1960-c.1977

7/1/2. Colour photograph of TES employees – first names only, c.2005

7/2/- Individuals and informal groups

7/2/1. Photographs of individuals, mainly evangelists and other members of staff. Some of subjects are identified, c.1950 – c.1970

7/2/2. Blue folder containing black and white group photographs of conferences [?] of TES workers and staff, c.1965

7/3. Worship events

Photographs of miscellaneous scenes and worship events and related activities, including children's sports, parades, in-door services and street preaching, c.1960 – c.1977

8. Miscellaneous

8/1. Folder labelled “TES History documents – (reference F/1/01)”. The contents comprise papers relating to the history of TES, including press cuttings, correspondence and enquiries from members of the public about evangelists and the history of TES and copies of documents such as TES constitution [DATA PROTECTED – see the archivist before public issue]

8/2. Folder labelled “TES History documents – (reference F/1/01)”. The contents comprise papers relating to the history of TES, including a list of historical facts, correspondence and enquiries from members of the public about evangelists and the history of TES and copies of documents such as TES constitution [DATA PROTECTED – see the archivist before public issue]

8/3. Typescript account of “My experiences in the Titanic Disaster” written by Stuart Collett (1887-1941), a student of divinity and survivor of the sinking of the Titanic, 1912

8/4. Deed of foundation of augmentation fund for maintaining a minister for the Countess of Huntingdon Connexion chapel at Turner’s Hill, Sussex, 29 April 1919

8/5. Folder labelled “MBS TES committee – PRIVATE” containing a printed memorandum and Articles of Association of National Young Life Campaign Trust Limited (NYLCT), incorporated 6 February 1939, together with a copy of a revised constitution of the NYLCT, 1948

8/6. Typescript list of politicians, Church leaders, sports personalities, TV personalities etc invited to attend the launch of TES, 4 May 1995

8/7 - 13. Bundles of unsorted official correspondence and associated papers. The papers cover all aspects of TES general administration, 20th century [DATA PROTECTED – see the archivist before public issue]